



School Community Agreement

COVID-19 Health & Safety Protocols and Guidelines

Last updated September 27, 2021

In line with guidance from the Centers for Disease Control (CDC), WA State Department of Health, Tacoma-Pierce County Health Department (TPCHD) and the Department of Children, Youth and Families (DCYF), we are implementing the following protocols and policies to reduce the risk of COVID-19. Protocols and policies are subject to change based on federal, state, and local recommendations.

Please read and initial each section for our COVID-19 safety measures, sign and return a copy (one per family) to the office.

Drop-Off and Pick-Up Policies and Procedures

- Staff are required to wear a face covering.
- Parents/guardians are required to wear a face covering on school grounds when students are present regardless of vaccination status (i.e., at drop-off and pick-up and if staying on the facility for more than 10 minutes).
- It is ***strongly recommended*** that students ages 2 and up in all programs wear a face covering at drop-off and pick-up and when physical distancing is not feasible.
- Families will meet at the designated check-in/out station at the facility. Families are asked to maintain 6 feet distance from other parents and families on school grounds.
- Staff will check the temperature of students with a no-touch thermometer.
- Staff will go over a brief questionnaire regarding COVID-19 symptoms with the student and their immediate family/guardian.
- Students will use the bathroom and wash their hands (or apply hand gel/spray) upon arrival.
- Families, please honor your class drop-off time. If you are running late, check in at the office for a health screening, then take your student to their classroom.

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Face Coverings

- **When indoors**, students must wear a face covering, with teacher supervision. This applies to students in the hybrid programs in the 3-yr-old section and up (Orcas, Sea Lions, Moon Snails, Ravens, Otters). Face coverings may be removed during snack time and outdoor free-play time (optional per parent/guardian request).
- Students in the all-outdoor programs (Banana Slugs, Fox Den, Workshop Wednesday), must wear a face covering when inside the school facilities (including hallways and restrooms).
- Staff must wear a face covering during class times (with certain exceptions for activities such as while eating or drinking, or during free-play time when physically distanced at least 6 feet apart from students and other staff/adults):
 - When inside the school facilities in all classroom and non-classroom settings (including hallways, offices, restrooms)
 - During drop-off/pick-up
 - During class instruction time (indoor and outdoor settings)
 - Traveling to/from outdoor locations
- Though face coverings are optional for select programs (2-yr-old and all-outdoor classes), it is **strongly recommended** that all students 2 and up in ALL programs wear a face covering, especially when physically distancing is not feasible (i.e., at drop-off/pick-up, traveling to/from outdoor locations, hallways, indoor restrooms).

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Wellness Policies for Students, Staff and Visitors

- Students, staff, parents/guardians and visitors are not allowed on-site if they:
 - Show symptoms of COVID-19*; or
 - Are not fully vaccinated and have been in close contact (within six feet for 15 cumulative minutes over a 24-hour period) with a COVID-19 case in the past 14 days, unless the student is completing an approved modified quarantine; or
 - Have tested positive for COVID-19 in the past 10 days or are awaiting results of a COVID-19 test due to possible exposure or symptoms and not from routine asymptomatic COVID-19 screening or surveillance testing; or
 - Have been told by a public health or medical professional to self-monitor, self-isolate, or self-quarantine because of concerns about COVID-19 infection in the past 14 days.
- Parents must notify the school if a child has taken any fever reducing medication in the last 24 hours and must not bring the child to school.
- CBNS will take student's and staff's temperature each morning and afternoon by using a no-touch thermometer.
- If a student or staff member has a temperature of 100.4°F/38°C or higher or exhibits signs of illness, we will follow the facility procedures for isolation and notify the parents immediately to pick up the child.

- If a student, staff, or a member of the same household tests positive for COVID-19, they will be required to remain out of the school for a minimum of 10-14 days.

**COVID-19 symptoms include but are not limited to:*

- *A fever of 100.4°F or higher or a sense of having a fever*
- *A sore throat*
- *Chills*
- *New loss of taste or smell*
- *Muscle or body aches*
- *Nausea/vomiting/diarrhea*
- *Congestion/running nose – not related to seasonal allergies*
- *Unusual fatigue*

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Health and Hygiene Practices

- Students will use the bathroom and wash their hands (or apply hand gel/spray) upon arrival.
- Hand washing stations will be available in the outdoor classrooms.
- Students will be taught to sneeze and cough in their “cough pockets.”
- There will be no cross classroom visiting or playing together in indoor and outdoor spaces.
- Limited classroom materials will be available to ensure proper and regular sanitizing.
- Students will not be enrolled in more than one class at a time, helping to limit group exposure.
- Students will provide their own snack and water bottle daily. Snacks will take place outdoors.
- GGHF CBNS cannot guarantee social distancing protocols with preschool age children during class times.

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Actions if COVID-19 is present within CBNS

- Staff and parents/guardians of children who test positive for COVID-19 should notify the School’s Director immediately upon receipt of test results.
- Families and staff in that class will be notified of a possible exposure.
- The class involved will go into a 10 or 14-day quarantine. Optional quarantine activities will be provided.
- CBNS will notify TPCHD.
- CBNS school community will be notified that there has been a case in our program and which class was affected.
- All classroom materials and facilities will be cleaned, sanitized, and disinfected according to CDC recommendations.

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Returning to School

Students and Staff may return to school when:

- At least 24 hours have passed since last fever without the use of fever-reducing medications and improvement in respiratory signs like cough and shortness of breath;
AND
- At least 10 days have passed since symptoms first appeared or tested positive.
OR
- It has been at least 24 hours since recovery **AND** a health care professional provides a note that the staff or student does not have suspected or confirmed COVID-19 and may return to care.
- If a staff or student is self-isolating due to symptoms, we ask that they get tested as soon as possible to notify involved class of possible exposure.
- If a staff, student, or family member believes they have had close contact to someone with COVID-19*, but they are not sick, they should watch their health for COVID-19 symptoms during the 14 days (or more) after the last day they were in close contact with the sick person with COVID-19. They should not go to work, school, or public places for 14 days.
- More information at: www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/420-287-COVID-19SymptomEvalMgmtFlowChart.pdf

**This does not include healthcare workers or family members of healthcare workers who provided direct patient care of symptomatic or confirmed COVID-19 patient while proper personal protective equipment was worn.*

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PLEASE SEE AND SIGN ATTACHED COVID-19 RISK ASSUMPTION OF RISK AND WAIVER OF LIABILITY AGREEMENT.

FOR CBNS FAMILIES:

Student First and Last Name(s): _____

Parent/Guardian Signature _____ Date: _____

FOR CBNS STAFF/VOLUNTEERS:

Name: _____

Signature _____ Date: _____

For additional questions about COVID-19, call DOH at 1-800-525-0127 or the TPCD at 253-798-6410. For questions about your own health, COVID-19 testing, or testing results, please contact a health care provider.