



Key Peninsula-Gig Harbor-Islands Watershed 2025 Lu Winsor Memorial Environmental Grant Application

Grant applications must be submitted by **5:00PM, April 30, 2025**, via email, hand delivery, or mail (postmarked by 4/30/25). *Late or incomplete applications will not be considered.* Awardees are required to submit a project report to the **Greater Gig Harbor**

Foundation and present their outcomes to the **KGI Watershed Council** the following year.

Guidelines:

- Applicants should perform their own research to determine whether the Lu Winsor Memorial Environmental Grant is applicable to your proposed project or program and is within the geographic area and field of interest served.
- Handwritten proposal will not be accepted.
- Provide complete answers to each question within the designated character limit.
- Do not include any materials other than those specifically requested.
- Funded projects must be completed by May 31, 2026.
- Please direct any questions by email to LuWinsor@gigharborfoundation.org or by calling us at (253) 514-6338, ext. 102
- Submit your application by 5:00 PM (Pacific Time) on 4/30/25, through one of the following methods:
 - By email: LuWinsor@gigharborfoundation.org
 - By mail or hand delivery to:
Greater Gig Harbor Foundation
Attn: Lu Winsor Memorial Environmental Grant Program
7191 Wagner Way, Suite 102
Gig Harbor, WA 98335

CHECKLIST

The application includes the following components, which should be submitted in the order listed. This checklist is provided to help you complete your proposal but does not need to be included with your submission.

- Section I: Grant Application Cover Sheet & Project Overview**
- Section II: Project Budget**
- Section III: Evaluation Criteria**
- Response Limits:** Please confine your responses to the character limits provided in the application.
- Letters of Support:** If applicable, include a letter from each collaborating organization detailing their role.

SECTION I. Grant Application Cover Sheet

Applicant Name:		Application Date	
Organization's Name:		EIN #:	
Address:			
City:		State:	ZIP:
Telephone #:		Alt. Telephone #:	
Email Address:		Website:	
Main contact for this proposal (if diff. from above):	(Include prefix and title, as appropriate.)	Phone #:	
		Email address:	
IRS designation (e.g., 501(c)(3), 501(c)(9), etc.)	(Attach a copy of the IRS Letter of Determination.)		
If not a 501(c)(3) nonprofit, who is the fiscal agent?			

Project Overview

Project Name:			
Will the project be located in or benefit residents of the KGI Watershed?	<input type="checkbox"/> Yes <input type="checkbox"/> No. <i>If no, your project is not eligible for funding through this program.</i>		
<p>Proposal Abstract: Summarize the purpose of your request in 50 words or less. Abstracts will be used in funding publications.</p>			
<p>Project Description: Provide a concise overview of the activities this grant will support, the specific need your project addresses, and the anticipated outcomes. (1,500 characters)</p>			

SECTION II: Project Budget

Project Start/Complete Dates:	/ / through / /	Amount requested: (\$3,000 maximum)	\$
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Budget Detail: Please provide a detailed breakdown of project-related income and expenses using the framework below. *If preferred, you may submit a separate document with your budget details.*

Income	Amount (\$)	Expenses	Amount (\$)
Donations/Directed Gifts	_____	Equipment (items, per item cost, quantity)	_____
Special Events	_____		_____
Government Grants (detail below)	_____		_____
	_____		_____
	_____		_____
Other Grants (detail below)	_____	Materials (items, per item cost, quantity)	_____
	_____		_____
	_____		_____
	_____	Rentals (items, cost, length of time below)	_____
	_____		_____
Lu Winsor Grant (if funded)	_____	Transportation	_____
	_____	Facility Costs	_____
Program/Participation Fees	_____	Labor (list positions below)	_____
	_____		_____
	_____		_____
Miscellaneous (detail below)	_____	Miscellaneous (itemize below)	_____
	_____		_____
	_____		_____
	_____		_____
Total project support:	\$	Total project expenses:	\$

Budget Narrative: Please explain the budget detail above, providing clarification on how grant funds will be used to cover project related costs. (1,000 characters)

Organizational annual budget:	\$	Project's percent of annual budget	%
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In the case that your project is not fully funded, would you accept a lower amount?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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SECTION III: Evaluation Criteria:

The questions below align with the criteria used to evaluate proposed projects. Please provide detailed responses to ensure reviewers can accurately score your proposal. Successful applications will align with the KGI Watershed Action Plan or the KGI Watershed Council Action Agenda, available online at www.piercecountywa.org/kgi. Hard copies are available upon request

1. How well does the project protect or restore water quality, habitat, or other natural resources? (500 characters)
2. Will the project result in new or additional information about the watershed? If yes, please explain. (500 characters)
3. How does the project promote environmental education, awareness and/or stewardship? (500 characters)
4. How does the project encourage the conservation of energy, water or other natural resources? (500 characters)
5. How does the project engage the community in activities to protect natural resources and/or connect conservation experiences to environmental health and quality of life? (500 characters)
6. What are the anticipated short- and long-term measurable outcomes that will be achieved by this project? (500 characters)
7. Are there other project partners? If yes, please identify them and briefly explain their role(s) in the project. (250 characters)
8. How will the project leverage other funds or resources? (250 characters)

9. How does the project benefit low-income communities, communities of color, and/or communities that are disproportionately impacted by environmental pollution or degradation? (500 characters)

10. Each year, dedicated volunteers contribute hundreds of hours to events that sustain the Lu Winsor Environmental Grant Fund and program. Have you or any members of your school, agency, or organization volunteered to support these essential efforts? (250 characters)

Agreement
I certify that, to the best of my knowledge, all information provided in this proposal is accurate. The organization's tax-exempt status remains in effect (if applicable). If awarded a grant, funds will be used solely for their intended purpose and will not benefit any organization or individual involved in unlawful activities.

Applicant Signature and Title of Authorized Representative (e.g. Executive Director)

Date

Printed Name

For Office Use Only		
Approval Signature	Grant Amount \$	Date
Comments		

Sponsored by:

